

**WASHINGTON STATE
DEPARTMENT OF HEALTH
BOARD OF DENTURISTS
MEETING MINUTES**

Friday, November 18, 2005

9:00 a.m.

Department of Health, Point Plaza East, 310 Israel Road Southeast, Room 153

Tumwater, WA 98501

On November 18, 2005, the Board of Denturists met at the Department of Health, Point Plaza East, 310 Israel Rd. S.E., Room 153, Tumwater, WA. In accordance with the Open Public Meetings Act, notices were sent to individuals requesting notification of meetings.

BOARD MEMBERS PRESENT: Bruce Anderson, Chair
Robert Fettig, Pro Tem
Michael Gillispie
Richard Green, Public Member
J. Eric Hansen, Pro Tem
Bernie Kopfer, DDS
Vallan Charron

BOARD MEMBERS ABSENT: James Henderson, Public Member
Troy Wendell

STAFF PRESENT: Vicki Brown, Health Services Consultant 3
Joy King, Executive Director
Jennifer Bressi, Health Services Consultant 1
Richard McCartan, AAG

OPEN SESSION – 9:00 a.m.

1. **CALL TO ORDER** – Bruce Anderson, Chair called the meeting to order at 9:00 a.m.

- 1.1 Approval of Agenda – The agenda was approved with the addition of a presentation by Laurie Jenkins, HSQA Assistant Secretary at 1:30 p.m. as item number 13.
 - 1.2 Approval of September 30, 2005 Meeting Minutes – Minutes were approved as presented.
2. **EDUCATIONAL REQUIREMENTS** – Richard McCartan, Assistant Attorney General (AAG)
 - 2.1 Update from AAG on AA degree, internships, externships and reciprocity - RCW 18.30.090 authorizes the Board to require an education degree in addition to the denturist approved program. Staff will provide a draft policy for Board review detailing the education degree requirements for licensure. The policy will be interim until a WAC can be developed. A second policy will be drafted for the Board to review to include 1000 hour internship to educational requirements for examination/licensure.
 - 2.2 CR 101 on educational requirements to be licensed or sit for the examination – The Board agreed to develop a WAC listing educational requirements for licensure.
 - 2.3 Standards for degrees from approved denturist programs – The Board agreed that the educational licensure requirements will be at least an Associates of Arts or substantially equivalent degree.
 - 2.4 Discussion on a regional examination – Val Charron will be continuing on the Board as a Pro Tem member to continue discussions with the State of Oregon for regional exam. One option discussed was to have Oregon host the exam once a year and have Washington host the exam once a year, this provides 2 exams per year.
3. **MINIMUM NUMBER OF CANDIDATES FOR FUTURE EXAMINATION(S)**

The Board agreed that there must be at least 5 practical exam candidates to offer the practical exam. One exam per year is required by law. The practical exam is scheduled twice a year but will only be given if 5 candidates apply. If no exam is given in the spring, then a required exam will be given in the fall. If an exam is given in the spring and there is not the required number of candidates in the fall, no exam will be given at that time. Staff will provide a draft policy outlining this minimum number of candidate requirement.
4. **MEETING AND EXAMINATION DATES FOR 2006** – Vicki Brown provided the Board with a proposed schedule for 2006 meeting dates that include 4 written exam dates and 2 practical exam dates. The Board accepted the proposed dates with the understanding that if there is not enough candidates to have a practical exam, no exam will be given. Only one practical exam per year will be given. The schedule is as follows:

- a. **January 20, 2006 meeting and written exam**
- b. **March 10, 2006 (meeting only if there is exam candidate review)**
- c. **April 28, 2006 meeting and written/practical exams**
- d. **July 14, 2006 meeting and written exam**
- e. **September 1, 2006 (meeting only if there is exam candidate review)**
- f. **November 3, 2006 meeting and written/practical exam**

Meetings are held in Tumwater, written exams are in Tumwater, and practical exams are held at Pierce College in Steilacoom.

5. **ELECTION OF OFFICERS FOR 2006** – Bruce Anderson was nominated and elected as Chair. Richard Green was nominated and elected as Vice-Chair.
6. **ELECTION FOR THE 2006 LEGISLATIVE LIAISON** – Eric Hansen and Bruce Anderson were nominated and elected as legislative liaison to the Board.
7. **PROGRAM MANAGEMENT REPORT** – Staff will provide an update to the Board on each of these areas.
 - 7.1 Budget – The September 2005 interim operating report was provided to the Board.
 - 7.2 Disciplinary Information and Update – 2 complaints since September and no actions taken.
 - 7.3 Online Ethics and Jurisprudence Examination – Remove the law questions from the written examination. Create a separate, open book jurisprudence examination. Use questions from other boards that apply. This exam will be a pass/fail exam, open book, 15 to 20 questions using RCW 18.30, WAC 246-812 and UDA 18.130. The applicant would complete this exam at home.
 - 7.4 Follow-up from Previous Board Meetings
Continuing education rule to be filed next week. The rule takes effect 31 days after filing. The Board would like an information letter sent to ALL licensed denturist in Washington State.
8. **FUTURE AGENDA ITEMS**
 - Draft Board policy regarding AA degree required for licensure.
 - Draft Board policy regarding clinical internship required for licensure.
 - Draft Board policy regarding practical exam only one time per year unless there is specific number of eligible candidates.
 - Draft separate jurisprudence examination.
 - Invite Dr. Kais to the next meeting regarding policy changes for licensure.
 - Draft Board policy regarding clinical exam scoring.
9. **OTHER OPEN SESSION BUSINESS** – (For discussion only)

CLOSED SESSION – 11:40 a.m. – 1:30 p.m.

10. SCORING FOR CLINICAL EXAMINATION

The Board agreed to have a collaborated discussion anytime a third examiner is used while grading the clinical exam. Overall score can be changed after this discussion takes place if needed. Staff will draft policy detailing this procedure.

11. ETHICS AND JURISPRUDENCE QUESTIONS

The Board reviewed the questions received from Dr. Kais. Some questions from Dr. Kais' exam will be used and 3 or 4 questions from WAC 246-12 that are already used in other professions jurisprudence exam will be used. Staff will draft a separate ethics/jurisprudence exam for the Board to review at the January 2006 meeting.

12. INFORMAL EXAMINATION REVIEW(S)

The Board reviewed information provided as a result of informal reviews of the written and practical components of the September 30, 2005/October 1, 2005 Denturist examination.

OPEN SESSION – 1:35 p.m.

13. LAURIE JINKINS, HEALTH SYSTEMS QUALITY ASSURANCE ASSISTANT SECRETARY.

– Ms. Jenkins provided an overview of Secretary Mary Selecky's recent memo regarding current public safety priorities to the Board. Data has been gathered for the first time indicating that 1 out of 5 providers are repeat offenders. There is a legislative hearing scheduled for December 2, 2005 to discuss the HPQA disciplinary process. HSQA/HPQA management has been discussing topics to present at the hearing. First is to increase the number of public members on each Board or Commission. This would eliminate the perception that the practitioners on the Board or Commission protect their own. Second is to allow investigators to gather evidence as soon as possible. Evidence is occasionally unattainable due to lengths of time from the time of the incident and actual contact. And, third is to provide a clearer more defensible denial of licensure process.

The Board asked about when a report becomes a complaint. Ms. Jenkins explained that when a report is received, it is reviewed to determine if there is merit and/or whether an RCW has been violated. If no violation has clearly been identified then the report could be closed. If a violation of law has been identified then the report is sent to investigations and becomes a complaint at that time. Washington State public disclosure laws are very open and allow

anyone to receive copies of reports/complaints. Some items are protected with privacy, i.e. patient names. Patient names would not be released to any public.

- 14. ADJOURNMENT** – The meeting was adjourned at 2:05 p.m. with no further business.

Respectfully Submitted By:

Approved By:

Jennifer Bressi
Program Support Manager

Bruce Anderson, Chair